

Job Vacancy

The **Halle Institute for Economic Research (IWH) – Member of the Leibniz Association** is seeking to hire a

student assistant (f/m/x)

(on half-year basis with 10–20 hours a week [negotiable], starting as soon as possible)

to support the activities of the Competitiveness Research Network (**CompNet**). CompNet is a network of researchers from the IWH, the European Central Bank (ECB), European Commission (EC), European Bank for Reconstruction and Development (EBRD), European Investment Bank (EIB), Tinbergen Institute, France Strategy, the German Council of Economic Experts, the European Stability Mechanism (ESM), National Central Banks (NCBs) and National Statistical Institutes (NSIs) of EU member states, as well as a number of distinguished scholars from world-leading academic institutions and international organisations. It aims at studying the topic of competitiveness while assuming that competitiveness originates, ultimately, at the micro-level (firm level). Accordingly, the development and maintenance of a high-quality comprehensive firm-level database is of crucial importance.

The students will support the activities of CompNet

- maintenance and enhancement of the dataset collected by the network
- assistance in the planning, organisation, and execution of events (e.g. conferences)
- assistance in preparing presentations
- assistance in the communication with external parties and data collection processes
- assistance in writing reports and policy notes

The ideal candidates would be/have

- close to/after obtaining a bachelor's degree in economics (but has not yet obtained a master's degree)
- knowledge of database handling
- advanced MS office skills
- knowledge of statistical software (most preferable STATA and/or R)
- fluency (spoken and written) in English is obligatory, working knowledge in German is desirable
- ability to work in a team
- management and coordination skills
- self-reliance, ability to work on multiple assignments simultaneously and to prioritise tasks as to deliver results within (short) deadlines
- It is essential that the candidate is currently enrolled (or can prove his or her ambitions to be enrolled shortly) as a full-time student at a university in Halle, Leipzig or the nearby area.

We offer

- excellent learning environment, in particular for students who want to pursue an academic career or a career in international and public policy institutions
- first grade contact to both, designated and world-leading scholars as well as to policy makers from the ECB, European Commission, National Central Banks of the EU member states, governments bodies and ministries
- flexible working time

Required documents

Please submit the following documents in a **single PDF file**:

- motivation letter (one page)
- curriculum vitae (short version)
- copy of your bachelor's degree and grades (if available)
- copy of your university credit points and grades
- copy of your matriculation/enrolment certificate

Application procedure

Please address your application by **June 20th, 2021** to matthias.mertens@iwh-halle.de and peter.haug@iwh-halle.de.